

Canadian Association of Music Libraries/
L'Association canadienne des bibliothèques musicaux

Annual General Meeting/Assemblée Générale Annuelle

Memorial University of Newfoundland

Saturday, June 14, 1997

PRESENT: Hélène Boucher; Janice Coles; Christopher Dennis; Alison Hall; Peter Higham; Kathleen McMorrow; Desmond Maley; Timothy Maloney; Cheryl Martin; Colleen Murphy; Diane Peters; Lisa Philpott (proxy, Brenda Muir); Denise Prince; Suzanne Meyers Sawa; Vivien Taylor; Rob van der Blik.

REGRETS: Maria Calderisi Bryce; Lisa Emberson; William Guthrie; Kirsten Walsh.

The meeting was called to order at 11:45 a.m. NDT.

1. Adoption of the Agenda

MOVED by Janice Coles; SECONDED by Suzanne Meyers Sawa that the Agenda be adopted, with the addition of item: 8 f) IAML. CARRIED.

2. Minutes of the 1996 Annual General Meeting

Corrections were noted. MOVED by Cheryl Martin; SECONDED by Desmond Maley that the Minutes be adopted as corrected. CARRIED.

3. Business Arising from the Minutes

Timothy Maloney made a clarification. He was under the impression that CAML was the only National Branch of IAML: in fact, the United Kingdom runs an annual conference and publishes its own newsletter. In light of this, his statement should be revised to: "We are one of the ONLY national branches of IAML...." "to retain 1/3

of dues" (rather than 20 percent as noted in the 1996 Annual General Meeting minutes).

4. President's Report Rob van der Blik

The CAML Board met in the fall in Toronto, in the Spring through a teleconference, and then this week in St. John's. The current Board configuration is: Kirsten Walsh (Past President, until 1998); Diane Peters (Membership Secretary, until 1998); Janice Coles (Treasurer, until 1999); Lisa Philpott (Secretary, until 1998); Denise Prince (Member-at-large, until 1998); and Vivien Tayler (Member-at-large, until 1999). We have no Vice-President, and will need to solicit nominations during the coming year.

Brenda Muir has taken over as Chair of the Cataloguing Committee.

Lisa Emberson is now Head of the RIML Committee, with Hélène Boucher and Diane Peters. Thanks to Lisa for heading the Cataloguing Committee prior to Brenda.

The Publications Committee is still in

limbo.

Cheryl Martin is passing on the torch of Newsletter Editor to Desmond Maley. In many respects, this is the most time-consuming and difficult job in the organization, so anyone who takes it on should be treated with respect. Many thanks to Cheryl for producing some of the thickest Newsletters in recent CAML history! For that matter, thanks to Cheryl for having spent the past six years on the Board as both Treasurer and Newsletter Editor.

The constitutional changes.... I have to admit that I panicked last year when I heard that the membership was steadily declining and that there was a distinct possibility that during my tenure as president, this decline would continue. So we got together in Vancouver last year and patched together a little manifesto, which Tim rewrote and submitted to the August edition of the CAML Newsletter. The scenarios were intended to open up as many avenues as possible. As it turned out, we opted for the least radical option, but even this met with opposition in some quarters.

However, a solid majority (32 to 5) voted for the constitutional changes that allows for a CAML-only membership, either because they wished to terminate their membership with IAML, or they hoped the move would help increase our numbers, or both.

We are at a crossroads in the history of the organization. The last time there was a major change in the fee structure was in 1971, when CAML members were fed up with paying high CLA dues and decided to disaffiliate themselves from CLA and become a national branch of IAML.

As has been pointed out by several members, we need constitutional language that ensures that at least key members of the board are IAML members, since it would

otherwise be in conflict with the IAML constitution with respect to maintaining a national branch. We will likely have to resubmit the changes to the membership (a new vote).

We need to maintain contact with IAML but we also need to think about what kind of organization we want to be and who we wish to attract as members. The CAML-only option was proposed long before membership began declining, and even though it was one of the options mentioned in the discussion document published in the August Newsletter, there is a chance that it will not solve the problem of a lack of critical mass. Let's see what happens during the next year and then take further action.

5. Treasurer's Report Janice Coles

The Conference proceeds are from the 1995 Conference in Montreal and the 1996 Vancouver Conference. Board Conference Travel continues to be our biggest expense. The Board Conference Call costs were higher this year, due to the fact that the National Library of Canada did not serve as the 'hub' for the call: CAML bore the entire cost.

The question of an annual audit arises regularly: the Canada Corporations Act requires same. According to our Auditor, there is no statutory requirement, and we can opt out of an annual audit by revising our Constitution and Bylaws. Timothy Maloney suggested that a 'review engagement' whereby the books (not the receipts) are examined by an Auditor may be a less expensive solution. Chris Dennis asked whether paying for the audit was the problem, or was there another issue? Janice Coles suggested that we should make provisions to request a formal audit at intervals. Kathleen McMorrow asked whether a five-year audit would be a great expense, due to the fact that five years of

bookkeeping were being reckoned?

MOVED in principle by Chris Dennis that the CAML Board investigate the possibility of having a formal audit every fifth year, or an audit on-demand from the Membership, with the intervening years' books to be covered by a 'review engagement'; SECONDED by Diane Peters.

Cheryl Martin reminded us that we are abandoning the pursuit of Charitable Status by moving away from an annual audit. Since we must also conduct a formal vote to formalize the number of Board Members who must be personal members of IAML, we should make an effort to include the Audit question as well: there is a fee to make any change with Consumer and Corporate Affairs, and it makes sense to make all of our Constitutional changes and revisions at once, rather than piecemeal.

Motion CARRIED, unanimously.

MOVED by Janice Coles that Sam Marinucci again be retained as the Auditor for CAML's 1997 books; SECONDED by Cheryl Martin. CARRIED.

Discussion regarding CAML's memberships in other organizations ensued: the CLA fees regularly rise \$25.00/year (\$275.00 for 1997); Canadian Conference for the Arts (\$69.55). Numerous bad experiences regarding CLA presentations were discussed; is it necessary to belong to CLA, in order to offer sessions and workshops? (Alison Hall thought not.) Chris Dennis spoke to the need for a national profile; is it important to be a part of CLA? He asked about the proportional importance of \$275/year as compared to Board travel. Desmond stated that he had some difficulty supporting the Canadian Conference for the Arts, especially since its stand on copyright issues was diametrically opposed to that of libraries.

MOVED by Rob van der Blik that he write to both CLA and the Canadian Conference for the Arts, asking what their organizations are doing for us; SECONDED by Cheryl Martin. CARRIED.

MOVED by Janice Coles; SECONDED by Suzanne Meyers Sawa that the Treasurer's Report be accepted. CARRIED.

6. Membership Secretary's Report Desmond Maley

Desmond announced that we have four new members (Colleen Murphy, Chris Dennis, Andrew Dunnett, Katherine Tinkler), but have lost a total of seven. We are planning a Membership Drive, and hope to appeal to a broader spectrum by being as pro-active as possible. Rob stated that we must all help Diane Peters as much as possible, in an effort to bolster our flagging membership. Suzanne suggested that one way to raise our profile might be to become affiliated with the Canadian Coalition for Music Education.

She will investigate costs, etc. This group encompasses those schools with music collections, teacher-librarians, and might also include public library members. Tim suggested that we create a tear-off membership application--similar to that of CUMS, and provide links to sites such as the new CUMS site.

MOVED by Desmond Maley; SECONDED by Peter Higham that the Membership Secretary's report be accepted. CARRIED.

Rob thanked Desmond for his tenure as Membership Secretary; his list of lapsed members provided some nostalgic moments for the Board at its November meeting!

7. Election/Appointment of New Officers.
Rob van der Bliëk.

Rob chaired the Nominations Committee. Thirty-eight ballots were received by May 20, 1997: 1 spoiled, 1 abstention. The scrutineers were Cheryl Martin, Rob van der Bliëk, and Carol Ohlers. Vivien Taylor is our new Member-at-Large; the Constitutional Amendment passed by a vote of 32 to 5.

MOVED by Cheryl Martin; SECONDED by Chris Dennis that the ballots be destroyed.
CARRIED.

8. Committee Reports

a) Publications

No chair; no report.

b) Technology

No report.

c) Newsletter Desmond Maley, Cheryl Martin

Desmond hopes to publish more book reviews, and will be soliciting same from CAML members. A 'recent publications' column would be useful—especially one dealing with new sound recordings received at NLC (Kathryn Husband). Perhaps articles on 'O Canada', news from IAML, current Internet reviews? Cheryl cautioned that it is very difficult to get volunteers actually to write anything for the Newsletter! Conference papers, such as Diane Peters' paper on Queen Victoria's Jubilee celebrations, would be ideal, as would news of ongoing projects at NLC.

Cheryl thanked all of the CAML Board members for their support: Janice; Presidents Tim, Kirsten, and Rob; Denise for her translations; Tim and the NLC for their

translations. She is sorry to give up the Newsletter editorship, but pleased that Desmond accepted the challenge.

Peter Higham moved a vote of thanks to Cheryl for her successful Editorship. Rob stated that the two hardest jobs in any organization are the Treasurer and the Newsletter Editor, and Cheryl has done both successfully.

Tim suggested that the Editor needs associate or contributing editors, each of whom would be responsible for a column. He proposed to take on that task for NLC. Alison volunteered to do the same for IAML news and activities. Vivien inquired about the possibility of an electronic journal? Rob said that he needs to redo the CAML Website before this could become a reality. Janice cautioned that most public libraries still have little or no email access, and that a paper version is still preferred.

The next issue of the CAML Newsletter is planned for August 1997.

d) Three R's (read by Rob van der Bliëk)

1) RILM Lisa Emberson

There were 140 abstracts were submitted to RILM, New York: two dissertations; 75 monographs; 53 articles and 10 reviews. Ads placed in CAML and CUMS Newsletters soliciting abstracts from authors, garnered 10 abstracts. H  l  ne Boucher (from the Biblioth  que national du Qu  bec) was welcomed as a new RILM committee member, and has taken on the responsibility for monitoring (and writing abstracts for) all new monographs received on Legal deposit at the BNQ.

Maria Calderisi Bryce has reduced the abstract backlog at NLC to virtually nil. Thanks also to Claude Beaudry who has taken on the responsibility for abstracting

three French-language journals. Thanks also to Daniel Paradis (NLC, Music Team) for translation services over the past year.

Additional titles requiring abstracting volunteers are: Canadian Folk Music Journal; Canadian University Music Review; Fermata; GlennGould; and Musicworks.

2) RISM William Guthrie.

Thirty-three printed editions from the University of Toronto and 12 printed editions held at the University of Western Ontario were reported to RISM Central in the past year. Bill still feels the ideal home for RISM is at the NLC.

Lisa Philpott mentioned that the RISM A-II CD-ROM does not include ANY Canadian holdings, and thought that was due to the fact that Canada did not purchase the proprietary cataloguing software (PiKaDo--which allows music incipits to be included).

Tim Maloney suggested that CAML should investigate purchasing same, to enable the RISM representative to function effectively. Rob volunteered to write a letter to Klaus Keil, inquiring about the software and its cost.

3) RIDiM

No chair; no activity.

e) Programme

Suzanne Meyers Sawa was the official chair of the 1997 Conference; Peter Higham assisted. Suzanne acknowledged the additional assistance of Maureen Volk of CUMS. Rob thanked them for their work in making the Conference a success. Sixteen CAML members attended the Newfoundland conference.

f) IAML Alison Hall

Future meetings of IAML are as follows:

1997 Geneva, Switzerland (Aug. 30-Sep.5)

1998 San Sebastian, Spain (June 22-26)

1999 Wellington, NZ

2000 Edinburgh (to precede the Festival by one week)

2001 somewhere in France

2002 San Francisco Bay area

2003 Talinn, Estonia

2004 Oslo, Norway

Alison acknowledged that air fare to these meetings is very expensive; accomodations tend to be inexpensive, due to dormitory arrangements (where possible). The cost of subscriptions to IAML tends to be too pricey for members from eastern European countries and Russia. The IAML Board will be discussing these problems and possible solutions, in future.

MOVED by Janice Coles; SECONDED by Peter Higham to accept the Committee Reports. CARRIED.

9. Constitutional Amendments

Rob van der Bliek

There was a slight problem with our ballot. While the results were overwhelmingly in favour of creating a CAML-only category, it was pointed out that, as the National Branch of IAML, a degree of CAML Board representation in IAML was required.

An amendment to the amendment will be required. This is a procedural matter, since the issue itself has already been voted upon. Therefore, **MOVED** by Suzanne Meyers Sawa, **SECONDED** by Cheryl Martin that the incumbents of the positions of President, Past-President, and Vice-President of the CAML Board shall become members of IAML for the duration of their terms. **CARRIED.**

Discussion regarding whether individuals would be less inclined to seek these offices, bearing in mind the additional costs. Individuals must pay their own dues in order to hold office. Desmond inquired about procedures, and whether the duties (President of CAML is the President of the Canadian National Branch of IAML) were properly laid out in the Constitution and Procedures Manual?

MOVED by Cheryl Martin; **SECONDED** by Suzanne Meyers Sawa that the CAML Board amend the CAML Constitution by incorporating the IAML duties of the President, Past-President, and Vice-President for the above motion before the next round of nominations. **CARRIED.**

Suzanne Meyers Sawa inquired about the membership rates, and whether the individual CAML-only membership will generate sufficient funds for the organization. The CAML-only membership fee will be \$35.00; CAML/IAML individual membership will be \$70.00 and Institutional Membership will raise to \$90.00. At \$35.00, the CAML-only membership will generate greater income than that which remained after payment of the IAML dues.

10. 1998 Conference: Ottawa (with CUMS/LEARNEDS)

A joint session with CUMS and with NLC should certainly raise our profile. The

Learned Societies' name change was noted. Janice cautioned that not many public library members would attend sessions aimed at an academic/scholarly audience. Debbie Begg is the University of Ottawa's representative on the Learned's Committee. This year, Suzanne Meyers Sawa's session was ideal!

Peter Higham noted that he planned this year's CAML program around CUMS sessions; if next year is similarly planned, there may not be a need for two separate chairs. We will require a Programme Chair and an Organizing Committee. Vivien inquired about travel support guidelines for those interested in making presentations. Peter suggested a session dealing with Canadian Musical Heritage and SchoolNet.

Ideas for the upcoming conference should be emailed to: blied@yorku.ca

MOVED by Timothy Maloney that all reports and discussion be now accepted; **SECONDED** by Vivien Taylor. **CARRIED.**

11. Other Business

Tim inquired about the attractive T-shirts (with CAML logo, in colour) sported by Lisa Philpott and Alison Hall. Cheryl Martin is responsible for the present models, and is willing to order T-shirts for additional CAML-ites at a cost of \$20.00. She can also offer mouse-pads. Contact her at: cmartin@interlog.com. Tim also suggested additional marketing or promotional items for consideration (mugs, etc.).

MOVED by Peter Higham that the meeting be adjourned. **CARRIED** [2:10 p.m. NDT]

Lisa Philpott
Secretary